OHS COMMITTEE
AGENDA – Tuesday 20\textsuperscript{th} July 2010
ADVISE – RECOMMEND – MONITOR – INSPECT

Agenda of the meeting of the OHS Committee to be held at 10:30am on the 20\textsuperscript{th} of July 2010 in 36.304.

1 PRELIMINARY BUSINESS

1.1 WELCOME AND APOLOGIES

1.2 WELCOME TO THE DEAN’S REPRESENTATIVE: PROF JOHN GLYNN

1.3 CONFIRMATION OF MINUTES ATTACHMENT
That the minutes of the previous meeting held on the 15\textsuperscript{th} of June 2010 be confirmed and signed as a true and accurate record.

2 BUSINESS ARISING FROM PREVIOUS MINUTES

2.1 REQUEST TO MODIFY HDR CANDIDATE ANNUAL PROGRESS REPORTS
The Research Student Centre has agreed to incorporate training requirements for student researchers in their HDR Candidate Annual Progress reports.

2.2 PEDESTRIAN SAFETY ON UNIVERSITY ROADS
Buildings and Grounds have reviewed traffic management controls at a number of locations throughout the University and have proposed a series of changes to improve pedestrian safety. Proposed action includes:

- Western Car Park - install 10kph speed limit signs and speed humps in the carriageway between Robson Rd and Ring Road;

- Parry Road and Ring Road Intersection; install 1.2 meter wide median strip pedestrian refuge and driver hazard perception signs.

- Bridge at the Ring Road Western Entrance; install driver hazard perception signs either side of the existing crossing area; where currently a single yellow cylindrical device presently stands.

- Pedestrian Zebra Crossing outside URAC Building – to be removed and speed humps are to be realigned on ring road; so that pedestrians will cross the road between speed humps. As a result pedestrians would be crossing where vehicle speed has been reduced by the speed humps.
3 GENERAL BUSINESS

3.1 OHS UNIT REPORT

3.1.1 PERFORMANCE SUMMARY
There were 3 new workers compensation claims lodged in June which included:
- 1 medically treated injury which was related to computer workstation ergonomics; and
- 2 insignificant claims which following initial assessment by a general practitioner did not necessitate any further medical treatment.

All claimants have since returned to pre injury duties.

3.1.2 HAZARD AND INCIDENT REPORTING
The number of reported hazards and incidents (including students and visitors) in June was 58. None of these were assessed as having a high level of risk.

3.1.3 SAFE WORK PROCEDURES
Total number of Safe Work Procedures finalised in SafetyNET – June 2010:
- 416, previously 413 in May.

3.1.4 RISK ASSESSMENTS
Total number of Risk Assessment approved in SafetyNET – June 2010
- 99, previously 85 in May.

3.1.5 TRAINING
There was 1 OHS training course conducted in June with 14 participants.

3.2 OHS DOCUMENTATION REVIEW

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<td>Fieldwork Risk Assessment Form</td>
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<td>Fieldwork Guidelines</td>
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4 NEW BUSINESS

4.1 JUNE 2010 WAC SURVEY
OHS Unit representative to summarise key results from the June 2010 WAC Surveys.

4.2 CAMPUS INSPECTIONS
OHS Committee to undertake campus inspections. The OHS Unit will provide inspection teams with relevant documentation to complete the inspections.

5 LATE BUSINESS

6 NEXT MEETING
The next meeting is scheduled to be held on Tuesday the 17th of August 2010 at 10:30am in 36.304.