Emergency Evacuation Procedures

If you hear a continuous alarm bell or are requested, by a Building Warden, or a member of staff, to evacuate the building you must:

- leave the building immediately by the nearest exit
- proceed, to the assembly area indicated in the map below;
- remain in the assembly area until advised the emergency is over;
- do not re-enter the building until advised it is safe to do so by the Building Warden or Security Staff.

The Assembly Area for this building is Assembly Area A

STANDARD FIRE ORDERS

**ACTION TO BE CONSIDERED ON DISCOVERING A FIRE**

- **R**escue any person(s) in immediate danger only if safe to do so.
- **A**larm Raise the alarm by contacting University Security on 4221 4900 or Emergency Services on 000.
- **C**ontain Close doors to contain the fire.
- **E**xtinguish Attempt to extinguish the fire only if you are trained and it is safe to do so.

Evacuate the building and follow directions of Building Wardens