Minutes for the Employment Equity & Diversity Committee meeting held on Tuesday, 13 February 2007 at 2 pm Administration Building R303

Present: J Patterson, L Wright, B Webb, T Thongdang, J Booker, C Woodroffe, N Crittenden, J Steele, Y Kerr, P MacFarlane, D Jolley & P Crookes

In Attendance: J. Wallis

PART 1: PRELIMINARY BUSINESS

1.1 Apologies
No apologies.

1.2 Confirm Minutes of Last Meeting
Minutes of the previous meeting were confirmed.

PART 2: BUSINESS ARISING FROM PREVIOUS MINUTES

2.1 2007 Membership
The Vice Chancellor approved that the current membership remain unchanged until November 2008 when expressions of interest for new members will be requested from the campus community. The exception is the Senate representative which expires in 2007. It was suggested that the Dean’s representative will be on a rotational basis and this will be addressed at the next Dean’s meeting.

ACTION          J PATTERTON

2.2 Disability Policy and Action Plan – Progress Report
The timeline and framework was tabled. Two policy documents, one for staff and one for students, will be developed. C Sharpe will be employed as project officer to take carriage of the development of the action plan. The Vice Chancellor has given his approval to the above recommendations. The working parties for the disability policies will meet as soon as possible.

ACTION          L WRIGHT/Y KERR

2.3 EO Online Module 3 for Students
A successful workshop has taken place with a diverse range of participants. Race, gender, disability and sexuality will be the targeted areas of discrimination and harassment. It was suggested technical staff and National Bank staff be approached for their input.

ACTION          L WRIGHT/Y KERR
2.4 Diversity Week

The outline of the program was tabled with positive feedback. Suggestions for faculty lectures were raised. L Wright will pass this suggestion on to K McIlwain, Project Officer. Concerns about the audition for Australian Idol clashing with the comedy night need to be addressed with Security.

ACTION L WRIGHT

PART 3: REPORTS

3.1 Director’s Progress Report

L Wright was congratulated on her success as permanent Director of EED. The Respect for Diversity Policy will now go to Admin Committee of Council for approval and then be launched in Diversity week 19-23 March 2007.

ACTION L WRIGHT

PART 4: NEW BUSINESS

4.1 Work & Pregnancy Survey Results

A good response was received, 37 from 53 surveys. The Work Life Balance will be updated and converted to a web site. This will include scenarios on the use of the Return to Work grant and Maternity leave options, which will assist staff and managers.

Further Business

The Grievance Policy will be recirculated to the EED Committee with changes. If necessary to meet Council approval deadlines, bring next EED Committee forward. L Wright, J Steele and I Burgess to meet to discuss changes suggested by Staff Consultative Committees.

Judy Wallis
Secretary
EED Committee