Minutes for the Employment Equity & Diversity Committee meeting held on Tuesday, 5 December 2006 at 9.30 am in the Medical School Room G09

Present: J Patterson, L Wright, B Webb, T Thongdang, F McMillan, C Woodroffe, N Crittenden, J Steele

In Attendance: J. Wallis

PART 1: PRELIMINARY BUSINESS

1.1 Apologies

Apologies were received from D Jolley, Y Kerr, P Crookes, J Booker and P McFarlane.

1.2 Confirm Minutes of Last Meeting

Minutes of the previous meeting were confirmed.

PART 2: BUSINESS ARISING FROM PREVIOUS MINUTES

2.1 2007 Membership

It was proposed to keep the current membership with a new commencement date of January 2007 which would make everyone consistent. J Booker will replace F McMillan who is going on maternity leave. The Committee raised the idea of rotating the Dean’s nominee for each meeting. A memo will be sent to the Vice Chancellor seeking his approval of this arrangement.

ACTION J PATTERNSON

2.2 Disability Policy – Discussion Paper

After discussions it was decided to:
• formulate a framework and timeline for the policy and action plan development
• draft a memo to the Vice Chancellor to seek support for the way forward
• present time line and framework with the VC’s response at the February meeting 2007

ACTION L WRIGHT/Y KERR

2.3 EO Online Module 3 for Students

An initial mock-up was tabled with mention that the graphic design will be updated. A survey of other universities has taken place. There is very little equity material available for students in the higher education sector. It was suggested to make EO Online Module 3 an assessment item for Anti Discrimination Law students in session two. It may be feasible to view a draft of Module 3 online in mid April 2007.

ACTION L WRIGHT/Y KERR
PART 3: REPORTS

3.1 Director's Progress Report
It was mentioned of the five Equity Fellowships received three were successful. Of the remaining two, one PhD was almost complete and the other was just commencing.

3.2 OEED Report - feedback
There were no questions in relation to the OEED Report.

PART 4: NEW BUSINESS

4.1 Diversity Week – Progress Report
A draft timetable was tabled. Kate McIlwain, Project Officer is working with the faculties to co-ordinate events. When a final budget is prepared the Chair will approach the Vice Chancellor for funding assistance.

FURTHER BUSINESS

F McMillan advised the University of Wollongong is hosting the Indigenous Games in September 2007. Faye will prepare an outline of the event which the Chair will discuss with Professor R Castle, Deputy Vice Chancellor (Academic). As Faye will be on maternity leave in 2007 discussions took place on whether to employ a project officer to oversee this event.

ACTION

F McMillan
J Patterson

Judy Wallis
Secretary
EED Committee